

Privacy Policy Statement

Your privacy and confidence are important to us and will be respected at all times. We will only use the information provided to us, in accordance with the Data Protection Act 1998 and Electronic Communications (EC Directive) Regulations 2003 ("data protection laws").

We will not gather or hold information about you unless you have given us your express written permission for us to do so.

In order to process your booking, we need to collect certain information from you. These would be your Company' name, address, e-mail and telephone number, as well as details of the payment method by which you intend to pay for the Services. Should we need any other details, we will inform you to obtain them from you. We need to collect these information's to allows us to process your offer to purchase our Services and delivery those Services to you.

We would also like to store and use your details for future marketing purposes (for example, sending you details of new services, newsletters, or special offers which we think may be of interest to you, including by email). Where you have indicated that this is acceptable on the Booking Form, we would do so. All details you give us in connection with your booking will be kept solely by us. Should you like us not to do so, please let us know.

Third parties

No information about our customers will be passed to any third party, unless prior written consent. This could be to offer you the opportunity to access additional information and services, and/or to fulfil the delivery of the goods to you. We respect your privacy and do not sell, rent, trade or give away any of your personal information.

Occasionally we hire other contractors to provide services on our behalf, with your prior written consent. We only provide the contractors with the information details relating to our clients which they require in order to deliver the service. They are prohibited from using that information for any other purpose. We will ensure that anyone to whom we pass your details for this reason agrees to treat it with the same level of protection we are obliged to provide.

Should you not want us to communicate your details to a specific or All parties, please let us know.

Except where expressly permitted by the Data Protection Act, we will only deal with the information you give us as set out above unless you agree otherwise.

Access to personal information

In accordance with the Data Protection Act 1998, you are entitled to request a copy of any personal information we hold about you. We may charge a fee for complying with this request. Should you become aware of any information held by us about you to be inaccurate, we invite you to contact us at info@soubalt.com to have them amended.

Changes to this statement

Soubalt Ltd reserve the right to change this policy statement at any time, in line with changes to the Data Protection Act 1998 and Electronic Communications (EC Directive) Regulations 2003 ("data protection laws"), should and when this occurs by posting revisions on the website.

In line with this, we encourage you to reread our privacy policy statement from time to time to ensure you are aware of any changes in how we gather and use your information.

This privacy policy is not intended to, and does not, create any contractual or other legal rights.

Security to Protect Your Information

The security of your transaction is important to us and to prevent any details being seen by unauthorized persons it is protected throughout the payment process. When you pay for our services online, we use PayPal services for its security features which encrypts your credit card details before it is sent for payment. Furthermore, as required

by the UK Data Protection Acts of 1984 and 1998, we follow strict security procedures in the storage and disclosure of information which you have given us to prevent unauthorised access.

Soubalt Ltd strives to protect its customers' information and privacy; we do not meanwhile guarantee the security of any information you disclose online other than the one mentioned above, and you acknowledge being aware of security and privacy limitations inherent to the internet environment.

Cookies

A cookie is a small file that may be placed on your computer's you when you first visit the website and makes use of the website easier and quicker for you.

We may also use cookies for the compilation of certain statistics related to the use of the website which does not identify you personally. These information's are website traffic analysis information such as the overall visitors, the number of visits, the average time spent, the time/day visits, visits to individual services and files downloaded. Where we do compile such statistics, we may share this information with our clients. These statistics will not include any information which could identify you.

Contact us

Should you have any concerns about the content of this privacy policy statement or any information we hold about you please email us at info@soubalt.com.

Website terms of use

Where we endeavour to ensure the continuous availability (24/7) of this website, we would not be held liable, if for any reason, the site becomes unavailable for a given time or period. We would meanwhile appreciate your help with bringing this to our attention by sending us an email at info@soubalt.com.

By accessing any part of this website, you are fully agreeing the above terms. The above terms shall be governed by and construed in accordance with English Law.